

CERTIFICATE OF SERVICE

(To be completed in respect of all staff leaving the Service regardless of scale)

Name of staff:.....

Faculty/Department/Unit:.....

Last Position held

Period of Service: From To

Type of engagement: Permanent/Contract:.....

Details of work performed.....

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General Conduct

Cause of termination of engagement

This certificate is issued without any alteration or erasure.

Name and Designation:

Signature..... Date.....

Stamp of the Director Human Resources